



The High School Leckhampton Curriculum & Standards committee Terms of Reference/Standing Orders 25-26

1. Purpose

The Curriculum & Standards Committee is responsible for monitoring and evaluating the quality of education, ensuring that the curriculum, teaching, assessment and outcomes are high quality, inclusive and aligned to the School Development Plan (SDP), LGB ToR and strategic priorities of Balcarras Trust (SoD). The committee provides assurance to the Local Governing Body on the school's progress against standards and statutory requirements.

2. Key Responsibilities

The Committee will:

- Monitor curriculum intent, implementation and impact across all subject areas.
- Review the quality of teaching and learning and associated CPD.
- Monitor pupil progress, attainment and outcomes, including Progress 8 and Attainment 8.
- Monitor SEND and disadvantaged pupil outcomes and the effectiveness of associated strategies.
- Receive reports relating to assessment systems, moderation, and examination integrity (JCQ compliance).
- Receive and consider subject leader reports and link governor monitoring outcomes.
- Report assurance findings to the Local Governing Body each term.
- Liaise with C&O committee regarding implications for resourcing all of the above.
- Responses to new educational initiatives and emerging national policy / curriculum developments.

In fulfilling these responsibilities, the Committee will follow the Curriculum & Standards Annual Monitoring Summary (Appendix A – to be reviewed annually), which structures termly monitoring agendas, evidence sources, subject presentations, link governor visits and reporting to align oversight with the School Development Plan and the Ofsted Education Inspection Framework.

3. Membership

The Committee shall consist of at least three governors, including where possible a governor with curriculum or education expertise.

To maintain continuity and development of a measure of expertise, governors should expect to remain in membership of the committee for a period of at least 2 years or until their membership of the governing body terminates if that should occur before the expiry of the 2-year period.

Representation 25-26

Chair	Jane Lloyd Davies	
Vice Chair	Tim Callaghan	
	Suzanne Ros	
	Ian Davidson	
	Helen Wood	The Headteacher will attend (non-chairing)

Future C&S committee members - parent governors and co-opted governors may be allocated a position within the committee via the LGB upon appointment.

Other senior leaders may be invited to present reports. The Committee may request curriculum leaders attend for subject review.

4. Chair

The Chair, who should be a governor, will be appointed annually at the first meeting of the committee and must not be a member of staff.

Ideally, a governor shall not hold the Chair for more than 3 consecutive years unless he/she is unopposed for election.

5. Quorum

The quorum for meetings shall be three governors which must include the Chair or Vice Chair and the Headteacher.

In the absence of a properly constituted quorum for a planned meeting, the committee may continue the meeting but no decision making or voting can take place, alternatively the chair shall re-convene at the earliest available opportunity.

6. Meetings and Standing Orders

The following Standing Orders apply to the operation of the Curriculum & Standards Committee:

- i. The Committee will meet at least three times per academic year, with additional meetings as required. A provisional schedule of regular meetings for the academic year shall be agreed at the first LGB of the academic year.

- ii. Agendas and papers will be circulated via GVO at least seven days in advance. Minutes will be available to the Local Governing Body via GVO.
- iii. Extra-Ordinary meetings of the committee shall be convened by the Clerk of the Curriculum & Standards Committee as required at no less than seven days notice.
- iv. All meetings will be clerked, and all decisions, recommendations and actions arising from committee meetings shall be recorded in the minutes.
- v. All minutes will be circulated to committee members before presentation to the full governing body.
- vi. Committee members shall verify the accuracy of the minutes in advance of the distribution of such minutes to the full governing body (any amendments to be notified to the clerk to the Governors).
- vii. Only governors who are properly constituted members of the Curriculum & Standards Committee shall vote on issues within the assigned terms of reference.
- viii. Where there is equality in a vote, which cannot be resolved in committee, the Chair shall have a casting vote.
- ix. The Nolan Principles on standards in public life shall always apply in meetings.

7. Link Governors

Link Governors will be appointed in line with the Trust SoD and LGB ToR for SEND, Pupil Premium/Disadvantaged, and curriculum monitoring where necessary in line with the current SDP. Link Governors will report findings to the Committee.

8. Reporting

The Committee will provide a termly report to the Local Governing Body summarising key findings, governor challenge, and impact on school improvement and pupil outcomes.