

The High School Leckhampton Admission Arrangements

Admission Arrangements for Year 7 (2024-25)

Introductory statement

The High School Leckhampton is a co-educational 11-16 comprehensive school. The school is run and managed by The Balcarras Trust. The Trust is fully committed to comprehensive education and aspires to the highest educational standards in its schools. This policy is based on the template for mainstream academy and free school admissions arrangements published by the Department for Education.

Admission number

The school has an admission number of 150 for Year 7 in September 2024.

The school will accordingly admit this number of pupils if there are sufficient applications. Where fewer applicants than the published admission number(s) for the relevant year group are received, the school will offer places to all those who have applied.

Application process

The school will operate within co-ordinated admissions run by the Gloucestershire County Council. This means that parents will need to complete a LA common application form for all their choices of school including The High School Leckhampton.

The closing date for applications is 31 October 2023.

Offers will be made on 1 March 2024.

Oversubscription criteria

When the school is over-subscribed, after the admission of pupils with an Education, Health and Care plan naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Looked after children **(i)** or children who were previously looked after but immediately after being looked after became subject to an adoption **(ii)** child arrangement order **(iii)** or a special guardianship order **(iv)**. In addition, looked after children and all previously looked after children, including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted **(v)**. *(See Note 1)*
2. Children who have a sibling attending the school where the sibling will continue to be on the school roll when the applicant's child is admitted. *(See Note 2)*
3. Children of full or part-time salaried members of staff who have been recruited to fill a vacant post for which there is a demonstrable skill shortage. *(See Note 3)*
4. Children living in the area of priority, served by the school. If there are more children in the area of priority than places available, those with the strongest geographical claim, measured in a straight line from the ordnance survey address point of the child's home

address (including flats) to the ordnance survey address point of the school, using the Local Authority's computerised measuring system, with those living closer to the school receiving the higher priority.

5. Other children with the strongest geographical claim, measured in a straight line from the ordnance survey address point of the child's home address (including flats) to the ordnance survey address point of the school, using the Local Authority's computerised measuring system, with those living closer to the school receiving the higher priority.

Tie Break

In the event of the oversubscription of any of the criteria 2-5, where there are two or more children living the same distance from the school, then a 'names in a hat' process will be undertaken by the local authority, with the first name drawn being successful.

Late applications

All applications received by the local authority after the deadline will be considered to be late applications. Late applications will be considered after those received on time. If, following consideration of all applicants the school is oversubscribed, parents may request that their child is placed on the school's waiting list.

Admission of children outside their chronological age group

Parents may request that their child is admitted outside their chronological age group. To do so parents should include a request with their application, specifying why admission out of their chronological age group is being requested.

When such a request is made, the school will make a decision on the basis of the circumstances of the case and in the best interests of the child concerned, taking into account the views of the headteacher and any supporting evidence provided by the parent.

Waiting lists

The school will operate a waiting list for Year 7. Where the school receives more applications for places than there are places available, a waiting list will operate until at least the end of the first term after the beginning of the school year. This will be maintained by the school and it will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application.

Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria. The waiting list will be re-ordered in accordance with the oversubscription criteria whenever anyone is added to or leaves the waiting list.

Appeals

All applicants refused a place have a right of appeal to an independent appeal panel constituted and operated in accordance with the School Admission Appeals Code.

Appellants should contact the school for information about how to appeal. Please see the school's website for more details.

