



The High School
Leckhampton

Remote Learning
Policy
September 2021-2022

Reviewing Member of Staff: Mrs Helen Wood
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This information is intended to provide clarity and transparency to students and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual students are self-isolating, please see the final section of this page.

1. The Curriculum

We teach the same curriculum remotely as we do in school. During national restrictions some departments may alter the sequence of their lessons slightly however pupils in school and those at home will experience the same changes. We may also need to make some adaptations in some subjects, for example, in practical subjects where specialist equipment is needed. When specific bubbles of pupils are asked to learn from home they will join lessons in school via Teams and so have access to the same curriculum.

2. Remote Teaching

- Pupils working remotely should follow their normal timetable. All lessons will be delivered using Microsoft Teams and will last approximately 50 minutes
- Teachers may also use other methods to teach the curriculum including: websites, online textbooks, pre-recorded sessions, textbooks pupils have at home
- In the event of staff absence, work will be set on the VLE and pupils will be told by the class teacher that they will not have a live lesson
- Pupils will send work to staff via email, the VLE or Teams, and feedback will be given when appropriate
- PE Lessons will be set via the VLE. Pupils will have a range of physical activities to choose from

3. Pupils who do not have Digital or Online Access at home

Pupils will be supported in the following way:

- Vulnerable children and children of key workers will be offered the opportunity to work from school where they can access their online lessons

- Pupils who struggle to access remote education due to the lack of a device should contact the school and we will endeavour to provide them with a laptop. This may be provided by the DfE scheme or by borrowing a school laptop

4. Feedback

Teachers will continue to monitor the progress of all pupils and provide timely feedback.

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid.

Online Parents' Evenings will take place during periods of remote education.

5. Expectations of Students

Pupils should attend and engage positively and actively in all live lessons and submit work as requested by their teacher. They should not be using any other device that might distract them during lessons.

Pupils can use the chat function to communicate with their teacher but use it sensibly. You should use this function to communicate with your teacher. Pupils should keep videos off and microphones on mute unless asked to switch it on by the teacher.

The same good manners and high standards of behaviour are expected during remote lessons as when pupils are in school. If particularly poor or disruptive behaviour occurs the school reserves the right to limit access to the live Teams lessons for that pupil for a period of time, until the school can be reassured that there will be no recurrence of the poor behaviour.

6. Support for Students with Particular Needs

We recognise that some students, for example some students with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those students. The Individual Learning Department and pastoral team will work with pupils and parents to develop an effective method of working.

7. Remote Education for Self-Isolating Students

Where individual students need to self-isolate but the majority of their peer group remains in school, work will be set in line with the work being completed in lessons. It will either be set on the VLE or the pupil will join the lesson via Teams. The class teacher will determine the suitability of this approach for their class and students.

If a pupil has been asked to join a live lesson it may take the teacher a few minutes to start the meeting at the beginning of the lesson. Pupils at home should be patient and allow the teacher time to get the pupils in school started.

8. Links with other Policies

This remote learning policy is linked to our:

- Child Protection and Safeguarding Policy
- Acceptable Use Policy (Balcarras Trust Policy)
- Behaviour Policy
- Staff Code of Conduct Policy
- SEND Inclusion Policy and SEND Information Report
- Teaching and Learning Policy
- Home School Agreement

Appendix 1: KCSIE 21 Information about Remote Learning:

When children are asked to learn online at home the Department for Education has provided advice to support schools and colleges do so safely: safeguarding in schools colleges and other providers and safeguarding and remote education. These include:

The NSPCC and PSHE Association also provide helpful advice:

- NSPCC Learning - [Undertaking remote teaching safely during school closures](#)
- PSHE - [PSHE Association coronavirus hub](#)